



# NEW HAVEN PUBLIC SCHOOLS

## Citywide School Building Stewardship Committee

### Regular Meeting Minutes

December 14, 2023

Meeting held Zoom

**1. Call to Order:** The meeting called to order at 4:35 p.m. by Mr. Zinn

**Attendees:** Chair; Mr. Wilcox, Vice-Chair; Dr. Michael Finley, Mr. Thomas Lamb, Ms. Michelle Bonora, Atty. Elias Alexiades, Mr. Robison, Mr. Justin Harmon, Dr. Paul Whyte, Mr. Giovanni Zinn,

**2. Meeting Minutes Approval November 9, 2023:** **Motion to approve meeting minutes from the November 9, 2023 meeting by Mr. Wilcox seconded by Ms. Bonora. (Motion Passed)**  
Mr. Zinn, yes; Ms. Bonora, yes; Mr. Wilcox, yes; Mr. Robison, yes; Dr. Finley, yes; Dr. Whyte, yes.

**3. Stewardship Report:**

Mr. Lamb presented the Stewardship report to the committee, there are some projects that have made some progress toward completion. While some are delayed due to waiting on manufacturers to ship equipment required for projects in the district. An example of this are the Clock and Bell PA systems these have been board approved and processed in the district but are on hold due to delays out of the districts hands.

The COO Office has been putting together the packaged for the HVAC Grant application which will be submitted for a special meeting with the board for approval. The applications will be submitted before the end of the year per the deadline.

Hillhouse roof replacement bid is being created, anticipated go live for this will be either before the end of December or January of 2024.

21 Wooster place construction should be wrapping up by end of January 2024 and is currently on track for this completion date.

School based health clinics are on currently being worked on at MBA and Career, the Ross Woodward clinic will be the next in line. The bid for this location was awarded to A Prete Construction and the facilities department is currently waiting on a contract/purchase order before they proceed.

**4. Other Business:** Adult Education Update, the architect firm GWWO that was selected for this project. The kick off meeting was on Monday December 12<sup>th</sup>. Included in the facilities report with this update includes an anticipated timeline regarding the overall process.



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**Adjournment:** On the Motion by Mr. Zinn to adjourn seconded by Ms. Bonora, committee members adjourned at 5:23 pm

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Respectfully Submitted,

*Salina Manning*

Salina Manning  
Executive Administrative Assistant